



## Heath and safety Management system

Document code :  
616-3282-FORM-  
APQ

### License to operate a remotely piloted aircraft and registration on QPA territory

Revision : 2.2

#### Pilot information

Pilot name/ Company			
Adress		Apt.	
City		Province	
E-mail		Phone number	
Pilot certificate number*		Emission date	
Check applicable case	Basic operation	advanced operation	Flight Reviewer Rating

\* Copy of the pilot's certificate issued by Transport Canada and included in the file (if more than 250 grams)

#### Remotely piloted aircraft information

Brand		Model	
Weight		Purchase date	
Type of drone (check)	<input type="checkbox"/> Fixed-wing aircraft <input type="checkbox"/> Hybrid aircraft	<input type="checkbox"/> Rotary-wing aircraft <input type="checkbox"/> Aircraft lighter than air	
Serial number		Maximum take-off weight	

Transport Canada registration number\*\*

\*\*Please include the drone registration certificate from Transport Canada (if more than 250 grams)

Copy of the civil liability insurance certificate and add the Quebec Port Authority as an additional insured


#### Pilot's signature

I, the undersigned, declare that as a pilot, I respect all the rules issued by the Canadian Aviation Regulations (CAR):  
It is prohibited for any person to act as a pilot of an RPAS when:

- Is tired or will probably be tired during the operation;
- Is in some other way unfit to perform his duties properly.

In addition, it is prohibited for any person to act as a pilot of an Remotely Piloted Aircraft Systems (RPAS) in the following cases:

- Has ingested an alcoholic drink in the 12 hours preceding the start of the operation;
- Is under the influence of alcohol;
- Uses a drug that impairs her faculties to the point where aviation safety or the safety of persons is compromised or is likely to be compromised.

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<b>Flight area and plan*</b>				
Flight area		Expected maximum altitude	Flight duration	
Flight date planned		Hours		
Reason for carrying out a flight with an RPAS				

**\* ATTACH COPY OF THE SKETCH OR FLIGHT PLAN MADE BY THE PILOT**

It is forbidden for the pilot to use a remotely piloted aircraft:				
<input type="checkbox"/> At a distance of less than 100 feet (30 m), measured horizontally and at any altitude, from a person (unless you have a special flight operations certificate)				
<input type="checkbox"/> Less than 30 m from swallow nesting boxes (May to September inclusively)				
For activities in the area of piers # 105, 106, 107 and 108, a site located in the designated airspace of Jean Lesage International Airport, a request must be made for each operation on the NAV Canada site.				
<ul style="list-style-type: none"> <li>• If the atmospheric conditions are not favorable or exceed the manufacturer's specifications, and the flight must be postponed, an update of the permit must be requested from the rental manager.</li> <li>• If an incident occurs, it is the pilot's duty to inform the harbor master's office immediately.</li> <li>• During the flight, I will have in my possession the RPAS manufacturer's manual, a copy of the registration certificate, a copy of the pilot's certificate, a copy of the flight plan and a copy of this permit.</li> <li>• I commit to complying with applicable laws regarding the protection of personal information. I will limit data collection to what is necessary, inform the individuals concerned, and obtain their consent when required. I will implement appropriate measures to ensure the security, retention, and deletion of data, and cooperate with the QPA upon request.</li> </ul>				
Pilot name (Capital letters)		Signature		Date

<b>Registration with the rental manager of the QPA</b>				
Name		Fonction		Signature
Registration date		Hours		
<b>Notes</b>				
Received files :	<input type="checkbox"/> Drone registration certificate (+ 250 g.)		<input type="checkbox"/> Flight plan	
	<input type="checkbox"/> Civil liability insurance certificate and add the Quebec Port Authority as an additional insured		<input type="checkbox"/> Pilot certificate (+ 250 g.)	
Date and hours - authorised flight				
Date and hours - revised flight				
<b>Flight licence closure</b>				
Check applicable case	No incidents reported		Incident reported, incident report completed	